



**Government
of South Australia**

History Trust of South Australia

2018-19 Annual Report

History Trust of South Australia

GPO Box 1836, Adelaide SA 5001

Torrens Parade Ground, Victoria Drive, Adelaide SA 5000

www.history.sa.gov.au

Contact phone number: (08) 203 9888

Contact email: JMiholos@history.sa.gov.au

ISSN: 18328482

Date presented to Minister: 30 September 2019

To:

Hon John Gardner MP

Minister for Education

This annual report will be presented to Parliament to meet the statutory reporting requirements of *History Trust of South Australia Act, pursuant to section 18 1 and 2* and meets the requirements of Premier and Cabinet Circular *PC013 Annual Reporting*.


This report is verified to be accurate for the purposes of annual reporting to the Parliament of South Australia.

Submitted on behalf of the History Trust of South Australia by:

Elizabeth Ho OAM

Presiding Chair

Date 27/9/19

Signature 

From the Chief Executive



2018-19 was another year of achievement for The History Trust of South Australia. With three specialist museums: Migration Museum; SA Maritime Museum; National Motor Museum and the Centre of Democracy, we promote research and hold the State History Collection in Trust for the people of South Australia. We are committed to making our collections and stories more accessible to people everywhere through web-based digitisation and online platforms.

In May 2019, the annual SA's History Festival reaffirmed a growing community interest in our own history. A record 695 registered events presented by 408 organisations across the state achieved 158,500 festival attendances - an increase of 14% on 2018. We acknowledge the thousands of volunteers across the state who passionately support their local community history, museums and events.

Our machinery of government move in September 2018 from the Department of the Premier and Cabinet to the Minister for Education has been very positive. We are grateful to our new departmental colleagues for their support.

As a Statutory Authority we receive core funding from the South Australian Government, and in 2018-19 we extended our capacity by growing earned income from other sources - including admissions from two of our specialist museums, philanthropy, sponsorships and other grants. In 2018-19 we achieved earned income of \$2.8m, an increase of 18% on the previous year in addition to our core operating grant (\$6.2m). Across our museums attendances grew by 9.2% to 372,891 visits.

At the *SA Maritime Museum* we hosted the travelling exhibition *Lustre: Pearling and Australia*, through which visitors were introduced to the gritty human story behind the industry. We also presented *Messing About in Boats*: a collection of life-size portraits displayed alongside a collection of artefacts to tell the stories of some of the biggest names in SA boating. And with assistance from the Commonwealth Government's National Cultural Heritage Account we purchased the 1920s racing hydroplane *Silver Streak*. Built at the time when speed-boat racing was a new sport growing in tandem with motor car racing, *Silver Streak* held the speed record for its class from 1924-1927.

The *Migration Museum* reached new audiences through successful partnerships, and participated in a range of cultural events, including hosting *Belongings*, a large-scale digital interactive installation as part of the Adelaide Film Festival. Continuing to work closely with multicultural community organisations, we partnered with the Australian Migrant Resource Centre and the Middle Eastern Communities Council of SA to present *In Our Own Voices: stories of journeys and resettlement from the Middle East to Australia*. Our team have also worked with community members to develop and

present exhibitions in The Forum Community Gallery, including *School of Hope: Cisuara Refugee Learning Centre*, focusing on a school in Indonesia established by Hazara refugees.

In September 2018 the *National Motor Museum* officially unveiled the ground-breaking Chamberlain 8. This 'Australian Special' 1928 race-car is believed to be the only such vehicle designed and built entirely in Australia - an emblem of Australian design and ingenuity. The acquisition was made possible by special grants received from the National Cultural Heritage Account, the South Australian Government and hundreds of donors. And in May 2019 the Museum's *Game Engine: Digital Legends* received a Museums and Galleries National Award for best permanent exhibition/gallery fit-out. The exhibition looks at the influence of motoring on video games and has added a new dimension to the Museum's interactive displays and attracts thousands of visitors.

With a doubling of dedicated public grant funds received from the SA Government for our Museums and Collections and SA History Fund programs, we provided 70 grants for projects and skills development to individuals and community organisations across the state. Our *Public Engagement* team have reformed the Community Museums program to better respond to the 21st century needs of the 300+ museums that make up the Statewide History Network, including a tailored website, an online grant system, and a new Museums and Collections (MaC) framework to evolve how we work with the network. We piloted a service provider model for how we work with Local Government, and established a Digital Hub, recruiting 30 volunteers to support the organisation's Collections Digitisation and Access Strategy, resulting in a 50% increase in digitisation outputs in its first year.

I commend this Annual Report to you. On behalf of Trustees, management and team, volunteers and supporters, I am proud to affirm that we are honouring our mission: giving the past a future - now!



Greg Mackie OAM

Chief Executive

History Trust of South Australia

Contents

From the CEO	3
Contents	5
Overview: about the agency	7
Our strategic focus	7
Our organisational structure	8
Changes to the agency.....	9
Our Minister	9
Our Executive team	9
Legislation administered by the agency.....	9
The agency’s performance	10
Agency contribution to whole of Government objectives	10
Agency specific objectives and performance.....	10
Employment opportunity programs.....	15
Agency performance management and development systems	15
Work health, safety and return to work programs.....	16
Executive employment in the agency	17
Financial performance	18
Financial performance at a glance	18
Consultants disclosure	19
Contractors disclosure.....	19
Risk management	21
Risk and audit at a glance	21
Fraud detected in the agency.....	21
Strategies implemented to control and prevent fraud	21
Whistle-blowers disclosure	21
Reporting required under any other act or regulation	22
Reporting required under the <i>Carers’ Recognition Act 2005</i>	22

Public complaints23
 Number of public complaints reported23
 Service improvements for period25

Appendix: Audited financial statements 2018-1926

Overview: about the agency

Our strategic focus

<p>Our Purpose</p>	<p>Your history – Our responsibility</p> <p>Our job is to encourage current and future generations of South Australians to discover that this state’s past is rich, relevant and fascinating. Among the many stories unfolding across South Australia in the present, there are many worthy of being preserved for sharing in the future.</p> <p>The History Trust of South Australia is exactly what our name implies. We carry the community’s trust to safeguard our state’s stories and memory collections so that they will not be lost. This means that they will continue to enrich the lives of current and future generations</p> <p>Our Act safeguards South Australia’s material heritage and encourages research and the public presentation of South Australian history.</p>
<p>Our Vision</p>	<p>Vision: Giving our past a future now!</p> <p>We are a renewed and contemporary History Trust of South Australia. Our agenda is inclusive and adventurous. We remain as proudly expert and professional as we are accessible and open. We are an active partner in creating a positive future informed by our unique identity.</p>
<p>Our Values</p>	<p>We recognise that history is a complex tapestry woven of many stories, some incomplete, that capture people and their times and place – including what is happening now.</p> <p>We engage and serve local and global audiences using a digital first approach.</p> <p>We research, collect, preserve and share material culture and document our non-material culture to better understand the past and the present.</p> <p>We respect the dignity of every person, alive or deceased. We treat colleagues and the public with respect, demonstrating this through the highest standards of service, professionalism, honesty and integrity.</p> <p>We celebrate diversity in all its many aspects.</p>

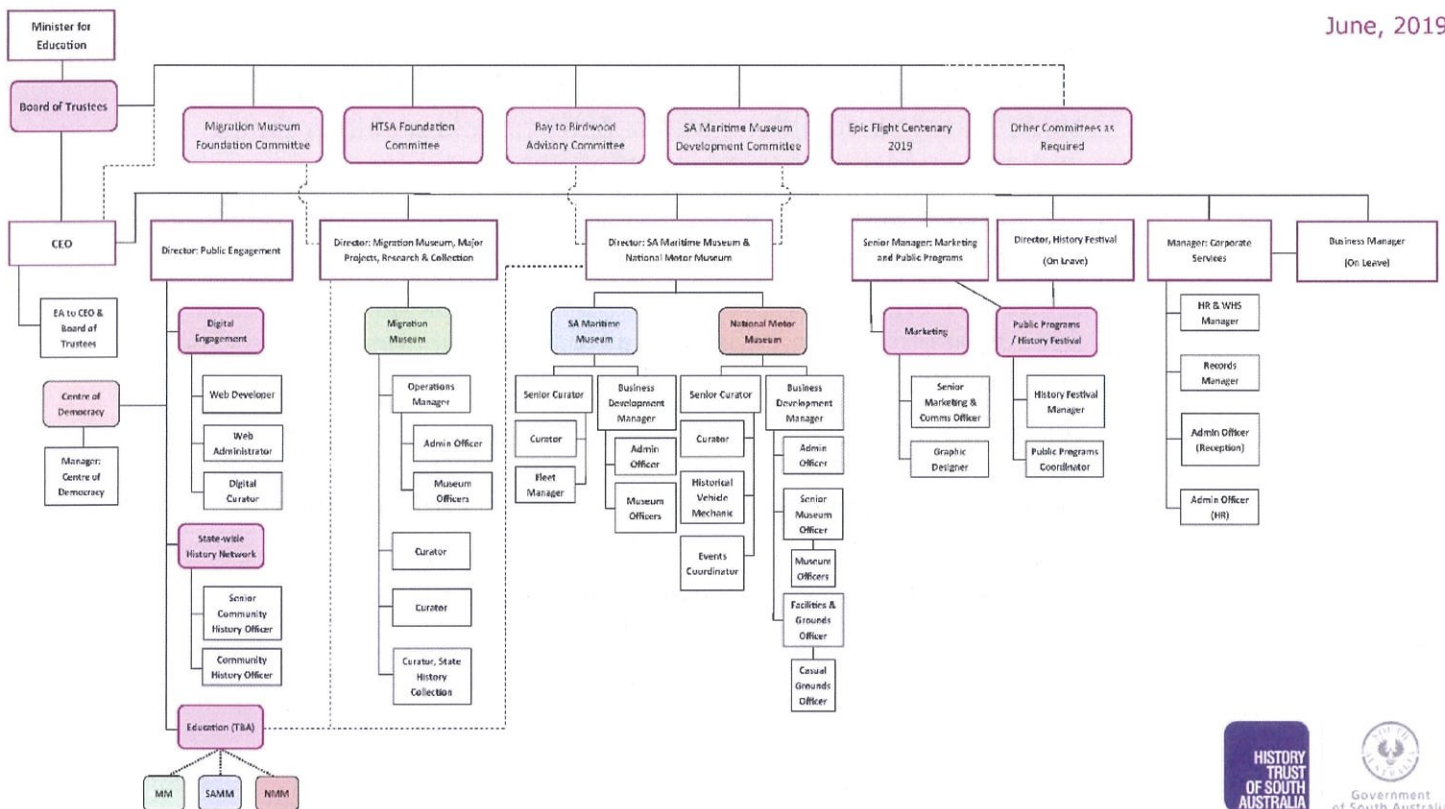
<p>Our functions, objectives and deliverables</p>	<p>Where have we come from and where are we going?</p> <p>We inspire curiosity and interest about South Australia’s diverse histories for locals and visitors alike.</p> <p>History Matters</p> <p>We champion the contemporary value of history.</p> <p>Understanding through knowledge</p> <p>We undertake, promote, support, and share research with broad and diverse audiences.</p> <p>Keeping our past safe and accessible</p> <p>We collect, develop, preserve and share the State History Collection.</p> <p>Raising our profile in the community</p> <p>We raise our profile by delivering public value to the audiences and communities we serve.</p>
--	--

Our organisational structure

Organisation of the agency

- Office of the Chief Executive Officer
- Centre of Democracy
- Migration Museum
- National Motor Museum
- South Australia Maritime Museum
- History Festival and Community Programs

June, 2019



Changes to the agency

As a result of machinery of government changes, the History Trust of South Australia was officially transferred to the Department for Education in September 2018.

Our Minister

The Hon John Gardner, MP is the Minister for Education. The Minister oversees:

- Department for Education
- History Trust of South Australia

Our Executive team

Mr Greg Mackie, OAM - Chief Executive Officer

The CEO leads and manages the History Trust of South Australia which includes four museums covering motoring, maritime, migration stories and the Centre of Democracy and the State History Collection.

Legislation administered by the agency

History Trust of South Australia Act 1981.

History Trust of South Australia regulations 2010.

The agency's performance

Agency contribution to whole of Government objectives

Key objective	Agency's contribution
Through exhibitions, programs, festivals and events, the History Trust attracts audiences throughout the year and adds value to the South Australian Brand	Ensuring that the cultural and creative sectors in South Australia thrive throughout the year
Through its museums and wider community history programs the History Trust preserves local identities, strengthens local communities and contributes to regional economies.	Meeting the needs of regional and rural South Australia by supporting local cultural activity in regional towns and centres

Agency specific objectives and performance

Agency objectives	Indicators	Performance
<u>On-site</u>		
Exhibitions: including permanent and temp exhibitions	Total Exhibitions: 41	South Australia's citizen and visitor experience of our history is enhanced through our cultural heritage offerings
Events (including Festivals, performances, lectures/talks, workshops, and holiday programs	Total Events: 265	Our public programs provide greater access to historical knowledge for citizens with a key interest in our stories of place and people
Education Programs	Total Education Programs: 698	Our museums are an ideal learning environment for students to explore South Australia's unique history, and our relationship with maritime, migration and motoring culture

Agency objectives	Indicators	Performance
	Total on-site attendances 372,891	
<p>Off-site</p> <p>Exhibitions: including permanent and temp exhibitions</p> <p>Events (including Festivals, performances, lectures/talks, workshops, and holiday programs</p> <p>Education Programs</p>	<p>Total Exhibitions: 19</p> <p>Total Events: 765</p> <p>Total Education Programs: 1</p> <p>Total off-site attendances 591,610</p>	<p>By touring exhibitions, we provide access for regional South Australians to exhibition programs.</p> <p>Our public programs provide greater access to historical knowledge for citizens with a key interest in our stories of place and people</p> <p>Our museums are an ideal learning environment for students to explore South Australia's unique history, and our relationship with maritime, migration and motoring culture</p>

Agency objectives	Indicators	Performance
<p>Grant programs</p>	<p>MaC (Museum and Collections) formerly CMP (Community Museum Programs).</p> <p>Allocation: \$300,000 per year includes \$270,000 for project grants and the remainder for Quick Response skill development and materials grants and partnership grants.</p> <p>The History Trust received 49 applications across MaC project and Quick Response Grants.</p> <p>The History Trust received 35 applications from 28 eligible groups.</p> <p>South Australian History Fund (SAHF)</p> <p>Allocation: \$70,000 to 30 projects</p> <p>The History Trust received 94 applications.</p>	<p>MaC grant fund supports the History Trust's MaC Standards Program by providing direct grants to community museums and historical groups that manage collections.</p> <p>The SAHF supported:</p> <ul style="list-style-type: none"> • Direct funding to projects focused on diverse aspects of South Australian history and with a variety of historical outcomes • Fund a mix of small organisations, larger organisations and individuals • Support projects with clear community need or outcomes • Ensure a reasonable distribution of funds around the state

Agency objectives	Indicators	Performance
Digital Engagements	Number of visits to websites: 679,055 Number of websites page views: 2,476,812	<p>Overall website visits have increased this year. The Centre of Democracy website, which went live in May 2017, increased website visits by 86%, from 9,598 visits to 17,895 visits.</p> <p>Other notable results included Passengers in History, increasing 43% from 89,765 visits to 128,208 visits, and the SA History Hub increasing 42% from 49,762 visits to 70,417 visits.</p>
Collection Management activities / Collection preservation	Acquisitions 2018-19 709 Total items in the State History Collection: 49,451 Collection items available to the public online: 878 % of the core collection digitised: 10%	<p>The State History Collection aims to represent the depth and diversity of South Australia's history, while recognising that there are many other public and private custodians of the state's moveable cultural heritage. The collection of the National Motor Museum has a national focus.</p>

Agency objectives	Indicators	Performance
Research	<p>History Trust staff undertake research across a range of fields, including history, museology, audience engagement and collections. Research projects undertaken in 2018-2019 included: the history of Ngarrindjeri whaling and a joint maritime archaeology project researching the wreck of the barque <i>South Australian</i> (SAMM); and research into the state of digital cultural heritage (Public Engagement).</p> <p>The History Trust is a partner in two successful ARC Linkage grants announced during 2018-19: 'People, Places and Promises: Social Histories of Holden in Australia' (NMM, commencing July 2019); and 'LGBTQ Migrations: Life Story Narratives in the South Australian GLAM Sector' (MM, commencing January 2019).</p>	The History Trust researches and preserves South Australian history for future generations.
Volunteers	<p>Number of volunteers: 201</p> <p>Hours contributed: 19,641 hours</p>	Volunteers enhance the capacity of the History Trust to fulfil its objectives. In return volunteers benefit from a social connection to other people and the dignity of making a value contribution to public good

Employment opportunity programs

Program name	Performance
Equal Opportunity Program	The History Trust is committed to employing on merit regardless of race, gender, sexuality, marital status, age, pregnancy or physical or intellectual impairment for all positions within the agency. In addition, the History Trust has a trained Equal Opportunity Officer, who is available to provide support and advice to employees.
The Council of Australasian Museum Directors (CAMD) Mentoring Program	<p>The History Trust participated in the CAMD Executive Mentoring Program. The 2018-19 program supported the development of senior women in the museum sector until December 2018. The Program also engages current Museum leaders as mentors.</p> <p>One History Trust senior manager participated in 2018 and the Chief Executive Officer mentored an interstate participant from Western Australia in 2019.</p>

Agency performance management and development systems

Performance management and development system	Performance
The History Trust has a manual system	<p>Documented review of individual performance management of employees with a 100% total workforce</p> <p>A review within the past 12 months 100%</p>
The History Trust compliance is measured by Performance Management and Development Fundamentals from the OCPSE	Effectiveness and efficiency rating including compliance is 100% of FTE.

Work health, safety and return to work programs

Program name	Performance
Management of Work Health and Safety	<p>During 2018-19 The History Trust maintained management of Work Health and Safety systems.</p> <p>In 2018-19 The History Trust managed an ongoing program of continuous improvement. This included site inspections, reviews of progress in each branch against health and safety practices and reviews of local policies, risk assessments and safe operating procedures.</p> <p>All Policies and Procedures are in place and are effective. The History Trust has a centralised location for operations-based WHS documents, which streamlines WHS information sharing across all museum sites, particularly in the areas of Safety Operating Procedures and Risk Assessments.</p> <p>Policy and procedures are currently being reviewed with the goal to be updated against ISO45001.</p>
Mental Health initiatives	<p>The History Trust recognises the significant importance of providing all workers with a positive and healthy environment. This commitment extends to mental health as well as physical health and safety. In 2018-19 the Employee Assistance Program has continued to be promoted internally to all staff.</p>
Other programs	<p>The History Trust has a continued focus on an effective, centralised resource location for all operations-based WHS documents, which ensures streamlined WHS information sharing across all museum sites, particularly in the areas of Safe Operating Procedures and Risk Assessments.</p> <p>History Trust numbers for trained First Aid Officers and Wardens continues to exceed minimum recommendations.</p>

Workplace injury claims	2018-19	2017-18	% Change (+ / -)
Total new workplace injury claims	1	2	-50%
Fatalities	0	0	
Seriously injured workers*	0	0	
Significant injuries (where lost time exceeds a working week, expressed as frequency rate per 1000 FTE)	0	0	

*number of claimants assessed during the reporting period as having a whole person impairment of 30% or more under the Return to Work Act 2017 (Part 2 Division 5)

Work health and safety regulations	2018-19	2017-18	% Change (+ / -)
Number of notifiable incidents (<i>Work Health and Safety Act 2012, Part 3</i>)	0	0	
Number of provisional improvement, improvement and prohibition notices (<i>Work Health and Safety Act 2012 Sections 90, 191 and 195</i>)	0	0	

Return to work costs**	2018-19	2017-18	% Change (+ / -)
Total gross workers compensation expenditure	\$80,568	\$98,719	-18%
Income support payments – gross (\$)	0	0	NA

**before third party recovery

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/workplace-injury-claims-history-trust-of-south-australia>

Executive employment in the agency

Executive classification	Number of executives
SAES-1	1

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/executive-employment-at-the-history-trust-of-south-australia>

The [Office of the Commissioner for Public Sector Employment](#) has a [workforce information](#) page that provides further information on the breakdown of executive gender, salary and tenure by agency.

Financial performance

Financial performance at a glance

The following is a brief summary of the overall financial position of the agency. The information is unaudited. Full audited financial statements for 2018-19 are attached to this report.

Statement of Comprehensive Income	2018-19 Budget \$000s	2018-19 Actual \$000s	Variation \$000s	2017-18 Actual \$000s
Expenses	9 698	7 584	2 114	11 989
Revenues	2 056	3 315	1 259	2 941
Net cost of providing services	(7 642)	(4 269)	3 373	(9 048)
Net Revenue from SA Government	6 224	6 224	-	6 529
Net result	(1 418)	1 955	3 373	(2 519)
Total Comprehensive Result	(1 418)	1 955	3 373	(2 449)

Statement of Financial Position	2018-19 Actual \$000s	2017-18 Actual \$000s
Current assets	5 352	5 002
Non-current assets	34 940	35 505
Total assets	40 292	40 507
Current liabilities	1 318	1 544
Non-current liabilities	1 096	3 040
Total liabilities	2 414	4 584
Net assets	37 878	35 923
Equity	37 878	35 923

Consultants disclosure

The following is a summary of external consultants that have been engaged by the agency, the nature of work undertaken, and the actual payments made for the work undertaken during the financial year.

Consultancies with a contract value above \$10,000 each

Consultancies	Purpose	\$ Actual payment
Records & Archive Services	Records Disposal Schedule	\$ 12,000
	Total	\$ 12,000

Data for previous years is available at:

<https://data.sa.gov.au/data/dataset/consultants-engaged-by-the-history-trust-of-south-australia>

See also the [Consolidated Financial Report of the Department of Treasury and Finance](#) for total value of consultancy contracts across the South Australian Public Sector.

Contractors disclosure

The following is a summary of external contractors that have been engaged by the agency, the nature of work undertaken, and the actual payments made for work undertaken during the financial year.

Contractors with a contract value below \$10,000

Contractors	Purpose	\$ Actual payment
All contractors below \$10,000 each - combined	Various	\$19,239

Contractors with a contract value above \$10,000 each

Contractors	Purpose	\$ Actual payment
Adelaide Ship Construction	Slipping of Vessel	\$55,000
Arketype	Various Exhibitions Development	\$76,334
Bit Scribbly Design	Web design	\$13,250
Elton Landscapes Pty Ltd	Web design	\$23,479
Hartech Pty Ltd	Vessel repairs	\$29,540
Heaps Good Productions	School Program presentation	\$17,800
Influx Creative	Design	\$17,000
Iss Facility Services Aust Ltd	Cleaning	\$28,126
Keynes Bob	Ground Maintenance	\$25,408
Molten Immersive Art	Exhibition Design	\$14,442
Molten Studios Pty Ltd	Exhibition	\$19,230
Mulloway Studio	Exhibition	\$24,589
Odd Man Media Pty Ltd	Epic Flight Centenary program	\$25,397
Subnet	IT Managed Services	\$65,362
The Hope Factory	E-commerce development	\$32,000
	Total	\$ 466,957

Data for previous years is available at:

<https://data.sa.gov.au/data/dataset/contractors-engaged-by-the-history-trust-of-south-australia>

The details of South Australian Government-awarded contracts for goods, services, and works are displayed on the SA Tenders and Contracts website. [View the agency list of contracts.](#)

The website also provides details of [across government contracts.](#)

Risk management

Risk and audit at a glance

Audit Findings for 2018-19 reflected low risk exposure for the History Trust in one area.

No other audit recommendations were found.

Fraud detected in the agency: NIL

Category/nature of fraud	Number of instances
NIL	

NB: Fraud reported includes actual and reasonably suspected incidents of fraud.

Strategies implemented to control and prevent fraud

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/fraud-detection-at-history-trust-of-south-australia>

Whistle-blowers disclosure

Number of occasions on which public interest information has been disclosed to a responsible officer of the agency under the *Whistleblowers Protection Act 1993*:

NIL.

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/whistle-blowers-disclosure-history-trust-of-south-australia>

Reporting required under any other act or regulation

Act or Regulation	Requirement
NIL	

Reporting required under the *Carers' Recognition Act 2005*

The *Carers' Recognition Act 2005* is deemed applicable for the following: Department of Human Services, Department for Education, Department for Health and Wellbeing, Department of State Development, Department of Planning, Transport and Infrastructure, South Australia Police and TAFE SA.

Section 7: Compliance or non-compliance with section 6 of the Carers Recognition Act 2005 and (b) if a person or body provides relevant services under a contract with the organisation (other than a contract of employment), that person's or body's compliance or non-compliance with section 6.

The History Trust does not provide or fund direct services to carers.

Public complaints

Number of public complaints reported

Complaint categories	Sub-categories	Example	Number of Complaints 2018-19
Professional behaviour	Staff attitude	Failure to demonstrate values such as empathy, respect, fairness, courtesy, extra mile; cultural competency	0
Professional behaviour	Staff competency	Failure to action service request; poorly informed decisions; incorrect or incomplete service provided	0
Professional behaviour	Staff knowledge	Lack of service specific knowledge; incomplete or out-of-date knowledge	0
Communication	Communication quality	Inadequate, delayed or absent communication with customer	0
Communication	Confidentiality	Customer's confidentiality or privacy not respected; information shared incorrectly	0
Service delivery	Systems/technology	System offline; inaccessible to customer; incorrect result/information provided; poor system design	0
Service delivery	Access to services	Service difficult to find; location poor; facilities/ environment poor standard; not accessible to customers with disabilities	0
Service delivery	Process	Processing error; incorrect process used; delay in processing application; process not customer responsive	0
Policy	Policy application	Incorrect policy interpretation; incorrect policy applied; conflicting policy advice given	0
Policy	Policy content	Policy content difficult to understand; policy unreasonable or disadvantages customer	0
Service quality	Information	Incorrect, incomplete, out dated or inadequate	0

Complaint categories	Sub-categories	Example	Number of Complaints 2018-19
		information; not fit for purpose	
Service quality	Access to information	Information difficult to understand, hard to find or difficult to use; not plain English	0
Service quality	Timeliness	Lack of staff punctuality; excessive waiting times (outside of service standard); timelines not met	0
Service quality	Safety	Maintenance; personal or family safety; duty of care not shown; poor security service/ premises; poor cleanliness	0
Service quality	Service responsiveness	Service design doesn't meet customer needs; poor service fit with customer expectations	0
No case to answer	No case to answer	Third party; customer misunderstanding; redirected to another agency; insufficient information to investigate	0
		Total	0

Additional Metrics (feedback from visitors books)	Total
Number of positive feedback comments	1450
Number of negative feedback comments	2
Total number of feedback comments	1452
% complaints resolved within policy timeframes	100%

Data for previous years is available at: <https://data.sa.gov.au/data/dataset/public-complaints-history-trust-of-south-australia>

Service improvements for period

Service improvements that responded to customer complaints or feedback
N/A

Appendix: Audited financial statements 2018-19