

MaC Project Grants

For organisations who are members of the History Trust's MaC (Museums and Collections) standards and funding program.



Government
of South Australia

Purpose of grants

MaC project grants support your organisation to:

- be an active, valued part of the SA History Network
- document and care for historical collections
- present collections and historical stories in relevant and accessible ways
- enable physical and/or virtual visitors to experience and engage with your collections and historical stories
- enhance the sustainability of your collections
- conserve significant collection items
- undertake collections/history/museums activities that demonstrate best practice standards as relevant to the project. You can refer to standards here https://history.sa.gov.au/wp-content/uploads/2020/02/NSFAMG_v1.5_2016.pdf

What you can apply for

Foundation grants – amounts between \$1,000 and \$8,000

The focus of Foundation grants is on collection care and collection management projects that provide a good base for your group's future work with collections and community history. The following types of projects fit this grant category.

Conservation of significant collection items	Fit-out of collection storage areas
Collection documentation/cataloguing	Equipment and software for collections management
Collection reformatting/digitisation	Consultations
Workshops/skills training for volunteers	Collection care or management reviews
Collection research activities	Display plans
Significance assessments	Visitor research
Oral histories	

The use of specialist museum/collection consultants where appropriate is encouraged.

Development grants – amounts between \$5,000 and \$12,000

The focus of Development grants is on expanding the impact of collections and presenting history and collections in relevant, accessible and engaging ways. The following types of projects fit this grant category.

Exhibitions – physical and digital	Projects that engage audiences in new ways
Projects that make connections with your communities	Education resources and programs relating to collections
Projects that invite people to view historical events from a different perspective	Projects that make connections with local schools
Collection based public programs	

The use of specialist museum/collection consultants where appropriate is encouraged.

Grants in excess of \$12,000 and grants allocated over two years will be considered for MaC Accredited Museums to undertake projects that demonstrate their role as leaders in the SA History Network.

MaC grants do not fund:

- restoration of historic buildings or general building maintenance
- ongoing expenditure for salaries or administration
- costs that have already been incurred
- office and general organisational running costs

If you have an existing MaC grant project on the go, please contact us to check your eligibility to apply. In most cases you will be able to.

How to Apply

Please read the form carefully and make sure that you complete all relevant sections and include detailed and accurate information. Attach copies of quotations and, where appropriate, sketches, working drawings or other supporting documents. =

The History Trust can help you to formulate the details of the project. You are welcome to contact us for advice and assistance.

If your organisation is applying for more than one project, please submit each as a separate application.

Applications must be made online through the History Trust's Smarty Grants [Applicant website here](#).

The application form will be accessible from 5pm Friday 13 March 2020.

You will get an automated acknowledgment email from the Smarty Grants system when you submit your application. Please call us if you do not receive notification soon after submitting your application.

The closing date for applications is midnight Sunday 26 April 2020

Assessment Criteria

Projects need to:

- Be significant and relevant to preservation, care, interpretation or accessibility of SA history
- Lead to outcomes that will have lasting value for SA history
- Demonstrate understanding, and intended application, of good practice standards
- Be well-planned and costed
- Align with the purposes and goals of the applicant group

Assessment Process

History Trust staff check applications and eligibility and follow-up with applicants if required.

A panel of peer-assessors reviews applications against the assessment criteria shown in the grant guidelines and agrees on which applications have the highest degree of merit against the criteria. Peer-assessors have relevant knowledge and experience in the management of museums and collections and the care of, interpretation, sharing or presentation of collections.

The assessors' decisions are recorded and written up by History Trust staff as a recommendation to the Board of the History Trust. The Board considers the recommendations and may ask for further information before grants are finally approved.

Applicants are notified of the outcome of their application in **mid-December 2019**. Unsuccessful applicants are invited to contact the History Trust for feedback on their application and can resubmit a new or reworked application in future rounds.

Grant Conditions

- Grant funds allocated in this round are due for acquittal at **30 June 2021**
- Grants must be used only for the purpose outlined in the grant notification letter
- Approval from the History Trust must be obtained for any proposed changes to the use of the grant
- Changes to contact details must be advised
- Grantees must comply with relevant Commonwealth, State or Local Government regulations and are responsible for legal requirements such as planning approval and copyright clearance
- Wherever possible funding is to be acknowledged by the use of the Government of South Australia and History Trust logos. Specific use is to be negotiated with the History Trust.
- The History Trust may offer funding subject to other conditions. Such conditions will be set out in the letter of offer
- All grants must be acquitted (finalised) using the Report and Income and Expenditure Statement provided by the History Trust. Required attachments are noted on the report form
- Grant monies must be spent and properly acquitted by 30 June 2021. Unspent amounts can't be retained or invested.

Grant Acquittal and Reporting

Completion and acquittal of the project is due **by 30 June 2021**. An interim report may be required for major projects at the History Trust's discretion. The final report must include:

- A detailed Income and Expenditure Statement and brief summary of the success and outcomes of the project
- An online outcome that makes the results of your project widely accessible. This may be done through your own or one of the History Trust's websites or social media accounts
- Copies of paid invoices/receipts for project expenses
- Digital images or other forms of electronic media that can be used by the History Trust for promoting your project and the MaC program.

The grant acquittal form will be available through your Smarty Grants account from the end of 2020. If you need to access it ahead of that time please contact us and we will activate it for you.

Claiming a Grant

Grants should be claimed by **31 July 2020**. An invoice is required. Successful applicants will be notified of the grant claim process and how to invoice the History Trust for the amount of grant plus GST if organisation is registered for GST.

Enquiries

You are welcome to give Amanda a call for help with project planning and putting in an application on 8203 9888 or email to community@history.sa.gov.au